



## Receipt of Gifts and Benefits Policy Statement

Gifts and benefits are defined by the Public Service Commission as any item, service, prize, hospitality or travel provided by a customer, client, applicant, supplier, potential supplier or external organisation, which has an intrinsic value and/or a value to the recipient, a member of their family, relation, friend, or associate.

The NSW Police Force is committed to achieving the highest standards of integrity and ethical conduct. Our commitment is to ensure that all members of the NSW Police Force:

- Place the public interest over their own personal interest
- Act professionally, with honesty, consistency, and impartiality.
- Provide services to the community in a fair, ethical, and consistent manner.
- Provide guidance for NSW Police Force members on identifying and managing conflicts of interest.

Members of the NSW Police Force are generally expected to refuse any gift offered to them in relation to any duty, responsibility, or functions they have as a member of the NSW Police Force.

### Responsibilities:

- **Senior Executive** – approve and support the NSW Police Force *Receipt of Gifts and Benefits Policy* and NSW Police force *Receipt of Gifts and Benefits Guidelines*; regularly monitor and review the policy and guidelines; and promote and support a culture that complies with them.
- **Professional Standards Command** – design, develop, implement, monitor, and improve this policy; assist with promoting adherence to this policy
- **Commanders/Managers** – communicate, manage, and ensure compliance with the NSW Police Force *Receipt of Gifts and Benefits Policy* and *Receipt of Gifts and Benefits Guidelines* in their command by identifying risks and obligations; developing controls; monitoring effectiveness of controls, reporting breaches; and attesting to the effectiveness of command compliance.
- **Professional Standards Managers** – Ensure all NSW Police Force members within their command are aware of and comply with the *Receipt of Gifts and Benefits Guidelines* and regularly undertake mandatory Command Management Framework checks. Issues identified are to be addressed by the Professional Standards Manager.
- **Executive Officers** – Ensure that completed P1065 Receipt of Gifts and Benefits Form is recorded in the centralised gifts and benefits register within 14 days of receipt of the gift.
- **All NSW Police Force Members** – know and comply with NSW Police Force Receipt of Gifts and Benefits Policy Statement and Receipt of Gifts and Benefits Guidelines and complete a P1065 Receipt of Gifts and Benefits Form to report whenever a gift or benefit is offered. All NSWPF members are expected to generally, refuse the offer of gifts and benefits.

Assistant Commissioner

Professional Standards Command

April 2025

Policy Statement Developed by:	Professional Standards Command	RMS No.	D/2024/366605
Policy to be reviewed:	May 2028	Publicly Available	Yes